

UUTC Board Meeting Minutes
May 25, 2023@ 5:30pm

Present: Ian Cowie, Vicki Held, Quim Moya, Kay Webb, Alice Wellborn, Victoria Kerr, Gail Meyers, Rev. Bob Renjilian (via Zoom) and RK Young

Welcome, Check-In: The meeting opened with a check-in among those attending and a reading by Quim Moya.

Approval of the Minutes: The April 27, 2023, meeting minutes were approved via email vote on 05/01/23 and sent to the Administrator for publishing.

Approval of Email Votes: *Kay Webb moved to accept the following email votes for inclusion in the May minutes; the motion was seconded by Alice Wellborn and approved.*

05/01/23 – Motion to approve the proposed budget, dated May 1, 2023, was made by Kay Webb and seconded by Alice Wellborn; motion was approved on 05/01/23.

05/03/23 - Motion to accept the April 27, 2023, Board Meeting Minutes as written was made by Glenn Cockerham and seconded by Kay Webb; motion was approved on 05/04/23.

05/15/23 – Motion to approve the proposed Budget, dated May 6, 2023, for consideration by the congregation was made by Kay Webb and seconded by Glenn Cockerham; motion was approved on 05/15/23.

Standing Updates: The following reports were accepted for the record:

Minister's Report – Due to illness, Rev. Bob attended the meeting from home via Zoom. He updated Board members on the status of the Membership Team and the challenge of finding volunteers to staff the Team. He will send Board Members a written report at a later date.

Treasurer's Report – The May Treasurer's Report was shared with the Board prior to the meeting. In Mike's absence, consultant Gail Meyers shared her Consultant Comments, Consultant's Report, and Projections Estimates for the end of FY 22-23. The financial outlook for the end of the year continues to be a concern, with the likelihood that there will be a deficit. RK will be moving additional prepaid FY 23-24 pledge monies out of the Operating Fund into the savings account immediately. Gail recommended that the Board move \$10,000 from the Reserve Fund into the Operating Fund to handle upcoming bills. Gail noted that we have the option of utilizing a line of credit with the bank, but she recommended that this be used as a last resort. Finally, Gail emphasized that UUTC is no longer able to fund its ministry and programs entirely on members' pledges; other streams of revenue will continue to be necessary. After further discussion, *Ian made a motion to move \$10,000 from the Reserve Fund to the Operating Fund; Alice seconded the motion. The motion was approved.*

Operations Report – RK’s May report was shared with Board members prior to the meeting. ~ She provided an update on the progress of the new bookkeeper, Chelsea Caldwell, working with new bookkeeping software in collaboration with off-site bookkeeper, Sue Gervais, and consultant, Gail Meyers. ~ In the area of communications, she reported that the Ring Central phone system is working well, and she will try out a Pastoral Care voicemail-only line within the system to replace an additional piece of software (VoiceShot, \$120) currently being used. ~ RK reported on FY 22-23 pledge fulfillment and other budget observations related to the current financial concerns. Over \$15,000 is still due on pledges for this fiscal year. While keeping our operating expenses below budget, our revenues are less than what was budgeted for the year, so she encourages attendance at the June concerts to increase revenues. ~ In the area of “growing” UUTC, she reported that she is working to rebuild a Wonderful Wednesday Team to provide a once-a-month predictable evening program to increase member and community participation.

Administration Committee Report –No report.

Finance Committee Report – No report.

Personnel Committee – No report.

Property Committee – No report.

Advisory Council – Alice reported that she and Council members Bruce Kirkman, Susan Zelle, and Michael Solomon met on May 24 and drafted an outline for strategies and programs to advance membership growth and leadership development. They plan to recommend strategies and programs for the new Board to consider later in the summer.

Old Business:

Annual Meeting Update – A copy of the DRAFT May 21, 2023, Annual Congregational Meeting Minutes was shared with Board members prior to the meeting. Kay reported that the quorum of 43 Members was exceeded; the 2022 Annual Meeting Minutes were approved; the slate of nominees for elected positions was approved by acclamation; the 23-24 Budget was approved unanimously; the Board Secretary position for 23-24 is vacant, so the new Board will need to appoint a Member to the position in July.

Those elected to the 23-24 Board of Trustees:

Ian Cowie – President	Phillip Thomason – President-Elect
Mike Griffith – Treasurer	Victoria Kerr – Treasurer-Elect
Glenn Cockerham – Member-at-Large	Vicki Held – Member-at-Large
Jill Beach – Member-at-Large	

Those elected to the 23-24 Nominations Committee:

Susan Zelle	Susan Slocum	Donna Reyburn
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Those elected to the 23-24 Endowment Committee:

Richard Mills	Margaret Brown	Sharon Moya
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As suggested by the Nominations Committee and Michael Solomon during the Annual Meeting, the Board is directing the Administration Committee to revisit Bylaws Article V, Section D concerning Board term limits and vacancies, to suggest possible revision recommendations for Board consideration.

Vision Sunday Update – Vision Sunday, June 4, 2023, will be a celebration of the 24th anniversary of UUTC’s Charter and the installation of Rev. Bob Renjilian as UUTC’s Settled Minister. Vision Sunday will focus on social justice. It will begin with the 10AM Service; a light lunch at 11AM; workshops involving social justice organizations that UUTC is connected with from 11:45-12:45; an afternoon break; the Installation Service at 3:30PM; the Asheville Gay Men’s Chorus concert at 4PM. Donations to the UUA Living Tradition Fund and to the Asheville Gay Men’s Chorus will be welcomed.

Compensation Update – Issues remain with Rev. Bob’s compensation. Additional income, represented in the budget as SECA, was not included in retirement contributions calculations beginning with his hiring. In coming weeks, we will work with UUA to get accurate calculations to reimburse these deficits.

New Business:

Board Retreat – The Board President and Rev. Bob will collaborate to schedule and plan a retreat for the new Board, time and place TBD.

Board Appreciation Party – Gail Meyers offered to host a potluck appreciation garden party at her home for the outgoing Board members and the newly elected Board, date and time TBD.

Board Calendar Review: June – Authorize annual bank signatories, Orientation to governing documents

Adjournment: The meeting adjourned at 6:30PM.

Next Scheduled Board Meeting: June 22, 2023 @ 5:30PM

Respectfully submitted,
Kay Webb,
Secretary