

**Final
Amended UUTC Board Meeting via Zoom
June 23, 2020 @ 5:00 pm**

Present: Joyce Henneberry, Gypsy Richardson, Gail Meyers, Brigid Fox, Cantey Carpenter, Susan Zelle, Betty Kendrick, RK Young, Rev. Sally Beth Shore, Bart Renner, Tom Stanwood, Elizabeth Williams, Kay Webb

Check In: Overall everyone is doing well

Opening Words and Check-In: Opening Words were by Rev Sally Beth Shore

A motion by Gypsy Richardson was made to accept the 5/26/20 Board Minutes, the Amended Special Congregational Minutes to vote on Rev Bob Renjilian as our Settled Minister, and the Amended Congregational Minutes to vote on the Board of Trustee's 2020-2021 Slate, the Nominations Committee 2020-2021 Slate and the 2020-2021 Budget. The Motion was 2nded by Gail Meyers. The Motion passed unanimously.

Minister's Report: Rev Sally Beth Shore gave a short talk.

Operations Report: Website: In June Unique visitors down slightly (4%) though had a spike with rollout of Operation Cupcake. 782 unique visitors in past 30 days. **Facebook:** Actions on the Page – clicking through to something up 167%. Page views holding steady. Total Page Likes now 387. Vimeo: Traffic is continuing to increase. Operation Cupcake is off to a great start. **Spending:** Mark Allison is the tech guru for all things network. There will be several AV expenses to upgrade the systems. **Timeclock:** Timeclock not working right now because the people who support the Timeclock are no longer supporting privately based server solutions. **Communications:** We are losing our current phone number due to a conversion to VoIP (Voice over Internet Protocol). Eloise has written up custom greetings to welcome those dialing in and an article for the newsletter to explain when people can expect her to answer and when they will need to leave a message. In July the landline with Comporium will be cancelled. **Newsletter:** We will be transitioning to a full newsletter two weeks a month and the simple email in-between as we move into July.

Treasurer's Report: Projections as of 6/21/2020

Current cash in Bank: \$85,405.33

Surplus as of May 31: \$34,891.45

Current Year Pledges Outstanding: \$8,114.00

Estimated Cash at End of Year: \$98,767.12

Estimates Surplus at End of Year: \$6,917.63 (if all Pledges come in)

Gail Meyers requested approval to file for 501(c)(3) status. It was approved and she will report back with the cost. Gail reported that the healthy surplus would enable additional expenditures for needed items at the end of the year, with the remainder going to the 20/21 budget and the Reserve.

Report from Sue G: May Information

Administrative Report: Requests for Board Review and/or Approval: The Administration Committee is requesting the Board review the final draft of the UUTC Bylaws and provide them with additional revisions or Approval.

Administration Committee Work List: The Administration Committee is continuing on "Alignment Review" and draft revisions of the Organizational Structure and Policy Documents. Both of these documents have elements of the By-Laws included and the final disposition will have to wait until the Final Revision of the By-Laws has been approved by the Congregation. The Administration Committee is still in need of two additional committee members.

CRE Report: The Chalice Camp: The children's Religious Education program will again host a Harry Potter Chalice Camp for 5 to 10 year olds on August 3-7, 9am until noon. This will be an OUTSIDE camp using tents in the fellowship green next to the church. To keep the children safe and volunteers safe we will run all programs outside the church, use church only for the bathrooms which will be sanitized regularly, supply each child with their own art supplies so these won't have to be shared, provide prepackaged snacks for each child, set up sanitizer and hand washing stations outside and use them often. **Chalice Children's Book Readings:** The Chalice Children's Book Readings will be dealing with the topic of race and skin color for the next few Sunday's. **Solstice Service:** Teenagers and older children (Rainbow Kids Class) are invited to help with the Solstice Service Chalice lighting this coming Sunday, June 21. **CRE Team:** The CRE Team has been meeting monthly via Zoom to plan the Chalice Camp, work on CRE Team Guidelines and discuss the Safe Congregations policy to better insure the safety of children at UUTC.

A motion was made by Cantey Carpenter to accept the Minister's Report, Operations Report, Treasurer's Report, Report from Sue Gervais, Bookkeeper, Ad-COM Report and CRE Report. Betty Kendrick 2nded the motion. The motion passed.

Finance Committee: No Report

Personnel Committee Report: No Report

Property Committee Report: No Report

NEW/OLD BUSINESS:

A motion was made by Gypsy Richardson to accept the final draft of the By-Laws. Brigid Fox 2nded the motion. The motion passed.

A motion was made by Brigid Fox to accept the **UUTC Congregational Administrator Employment Agreement**. Gail Meyers 2nded the motion. The motion passed.

The Board Members, who are leaving, said a few words. The members are Joyce Henneberry, Gypsy Richardson, Brigid Fox.

The new incoming board members also spoke a few words. The new members are Bart Renner, Tom Stanwood, and Elizabeth Williams.

There is a possibility that these words from both groups will be recorded.

Susan Zelle made a motion to adjourn. Brigid Fox 2nded the motion. The motion passed.

The meeting adjourned at 7:20 pm

Respectfully submitted
Gypsy Richardson
Secretary