

**UUTC Board Meeting
March 24, 2020 5:30pm**

Present: Joyce Henneberry, Gypsy Richardson, Gail Meyers, Brigid Fox, Cantey Carpenter, Susan Zelle, Rev. Sally Beth Shore

Opening Words and Check-In: Opening Words were by Gypsy Richardson

Acceptance of the 2/25/20 Minutes and the 3/3/20 Special Board Meeting Minutes. Gail Meyers made the motion and Gypsy Richardson 2nded the motion. The motion passed.

Acceptance of Email Vote: Gypsy Richardson motioned that we Close UUTC through the end of March and continue payments to staff/support as normal. Gail Meyers 2nded the motion. Motion passed.

Minister's Report: Beginning March 15 worship services were moved on-line. It is a learning curve but everybody involved is doing a great job. The **Covid 19 Response team** is now up and running. It has begun with offers to help from several people. The daily "No Complaints" lent practice has been an unanticipated good thing in these times. Considering what to follow up with after Lent. **ARE** was just re-launched when March hit. For the moment the COVID team may be the coordinator of Adult offerings. 2 people have volunteered to work on this team. We are putting in place procedures as we move through uncertain times. **LHHH** is doing an amazing job keeping up with people. We know it will be a different landscape when we re-open. **Membership:** There are 7 new members and friends. They will be recognized in the newsletter. There may be more from last class of 14. **Stewardship:** Thus far there has been an excellent response all things considered. We will have to wait to see what the final results will be.

RK's Report: Staff has been very happy that we stepped up. Got the doors bid from Britt and Tilson Glass Company Inc of \$11500. \$10,000 will come from UUA. Cantey made a motion to have Britt and Tilson Glass Company Inc. refurbish 3 entry way doors allowing for insulated glass and crash bars for safety. Brigid Fox 2nded the motion. The motion passed.

Treasurer's Report: Projections as of 3/24/20

Cash Info:

Bank Balance as of 3/24/20: \$69,021.04

March Deposits: \$26,178.25

March Checks to date: \$21,295.85 (Expenses for March)

Profit (Loss) Estimate

Net Income per reports: \$40,284.52

March Deposits: \$26,178.25

Pledge Income outstanding: \$40,858.80
Remaining Estimated Expenses: (\$90,955.68)
Estimated year end profit (loss): \$16,365.89

Report from Sue G: Everyone got a copy of her February reports which breaks down everything by fund.

Administration Committee Report: Waiting on the changes in the By Laws.

Finance Committee Report: There was no formal report.

Property Committee Report: No Report

Council Report: No Report

Personnel Committee: Revised the Personnel Committee Manual. It does need to include payment of staff. Need to have the Administrative Committee add the Personnel Committee to the organizational structure.

NEW/OLD BUSINESS

By Laws/Endowment Update: Postponed until April timeframe

COVID-19 Response Team Update: Betty Kendrick indicated that emails have gone out to the congregation including information concerning needy people. Setting up lists of volunteers willing to call members and friends to check on their wellbeing and following up if necessary. Setting up a buddy system with another person to keep in touch in this time of distancing and staying at home.

Search Update: Gypsy Richardson made a motion to accept the changes in the minister's contract. Gail Meyers 2nded the motion. Motion passed.

Congregation Meetings: May 3rd meeting to accept new Minister. This will be dependent on the current COVID 19 situation. May 17th regular annual congregational meeting to vote on Board Nominees, Nomination Committee Nominees, Budget, By-Laws.

Next meeting will be on 28 April 2020 at 5:30 pm via Zoom

The meeting adjourned 7:00 pm

Respectfully submitted
Gypsy Richardson
Secretary