

PROPOSED CRITERIA FOR ARE-SPONSORED ACTIVITIES

The Adult Religious Exploration Committee is glad to review your request for us to sponsor a special event or ongoing activity at UUTC. To decide whether to do so, we need some information from you. Please fill out and submit the “ARE Program Proposal” form, available [online here](#) or from DREs Peg Hall and Gerry Azzata, and return it to them, either in person or in the DRE mail slot at the front desk. Your proposal will be discussed at the next monthly ARE meeting.

Following are the criteria the committee uses to decide whether to sponsor an activity:

1. How is the activity related to Universal Unitarianism?
2. Does the activity conform to UUTC’s building use requirements? See the [Building Use Policy](#).
2. Who will be responsible for conducting or facilitating the activity?
3. What expenses will be involved in the activity (including copying charges)? Are you requesting any funds from ARE?
4. Is space available at UUTC for the suggested times of your activity? To assist you in selecting a time, please refer to the UUTC Events Calendar in the lobby or [online](#).
5. Is the activity open to the entire congregation? (Paid child care is available only for such activities.) If not, you will need to set a limit, plus designate a contact person to receive and coordinate the registrations for your group and to answer questions.
6. How do you plan to publicize the activity? All publicity for ARE-sponsored activities needs to be provided or approved by the committee.