



THE FINANCE COMMITTEE

Chairperson

Barbara Bolt (interim)

Committee Members

Bruce Kirkman
Scott Sheffield
Peter Mockridge(ex-officio, non-voting)

Meeting Date and Time

Wednesday prior to Board meeting (usually third Wednesday) 6 pm

Our Mission

To manage UUTC funds in keeping with congregational objectives and Board directives.

About Our Committee

Our committee has the following responsibilities

- Review financial reports prepared by the Database Administrator (DBA) and Treasurer on a monthly basis.
- Recruit a chair and two members for the annual UUTC audit
- Prepare financial projections reflecting any major budgetary changes
- Create and present a preliminary budget to the Board in April
- Submit a final budget in May for approval by the congregation
- Communicate with all committee chairs in January to obtain their anticipated financial needs for the following year
- Identify financial shortfalls and recommend possible methods to meet UUTC needs
- Designate committee member to serve as a voting member of Stewardship taskforce
- Recruit new Finance Committee members to fill any existing vacancies
- Review Church Mutual Insurance policy annually

(As Revised by Board of Directors on November 17, 2011)