



THE BUILDING COMMITTEE

Chairperson

Open

Committee Members

Dan Carter	Raoul Gagne	Greg Gorgone
Stephanie Grubb	Jim Hardy	John Lampert
Don Lander	Jake Zimmerman	

Meeting Date and Time

As needed

Our Mission

The Committee is responsible for the UUTC building. This includes assuring that the

- Physical space is appropriate, well-configured, and aesthetically pleasing to best service the UUTC worship and program needs
- Building is secure and safe, and is clean and maintained
- Building is efficiently scheduled, and is available as appropriate to service the larger community that shares our principles and values.

About Our Committee

To meet their mission, the committee

- Maintains, updates as needed, and recommends to the Board a Building Use Policy that allows maximum quality usage of our facilities consistent with our values and the protection and proper maintenance of these assets
- Assures and oversees appropriate cleaning and maintenance of the building in a cost-effective manner, including procurement of necessary supplies
- Recommends to the Board and procures needed equipment and furnishings as needed and manages the implementation of these changes
- Assures that the building is in full compliance with all safety codes and requirements, is properly insured, and is securely protected
- Works with the Administrative Assistant to
 - maintain the UUTC Master Calendar for building usage
 - schedule all users in a manner to ensure quality usage experiences
 - review requests for non-UUTC usage of the property to assure they are consistent with UU values, are appropriate to our standing as a tax-exempt religious organization, and would reflect positively on UUTC as a host
 - set or waive usage fees for non-UUTC usages within the guidelines approved by the Board and remit all usage fees to the Treasurer
- Initiates, or accepts for review, concepts and plans for projects to improve and enhance the functionality, aesthetic appearance, and the long-term viability of the building. Subject to approval by the Board, the committee will be responsible for establishing the priority of individual projects, interfacing with other committees, developing and/or arranging for plans and engineering drawings, obtaining estimated costs, and supervising and/or implementing individual projects to their completion.
- Works to recommend and implement changes which would make our building greener (as resources allow).